



BY FAX/ E-mail
CCTNS URGENT

ODISHA POLICE
STATE CRIME RECORDS BUREAU
RASULGARH, BHUBANESWAR

No.N-21/2013/1562 /SCRB-CCTNS

Dated: 8.08.2014

To

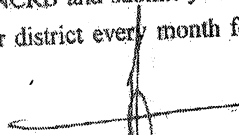
All SsP / DCP Bhubaneswar / DCP Cuttack / SRP Cuttack / SRP Rourkela

Sub: Utilization of Handholding personnel in the districts under CCTNS Project.

As you are aware System Integrator has been contracted to provide hand holding support in each of the Police Stations for 6 months with an objective to ensure that the police personnel in all the Police Stations are able to use CCTNS on their own by the end of the handholding period. In the attached DO letter vide No. CCTNS(103)/CB/24/NCRB/2014 dtd 25.07.2014 received from Sri Rajiva Ranjan Verma, IPS, Director General, NCRB, New Delhi, some points related to utilization of handholding staffs deployed in the districts have been highlighted which needs to be carried out for better result as the handholding support is an one time support from SI.

1. The hand holding support which is provided in the districts is expected to do capacity building by training the police station staff in moving from the manual record keeping to computerized record keeping, by using the CAS (Core Application Software) application.
2. The quality of support provided by the hand holding staffs deployed by SI in the police stations should be monitored by district SsP and a report to be submitted to SCRБ every month so as to ensure that the police stations make optimal use of this support.
3. Police stations where handholding support has already been provided, concerned SsP should take a test immediately on the quality of resource before the period comes to an end. Any decision on penal action or extension of period of hand holding support will be taken at SCRБ only after receipt of feedback from concerned SsP.

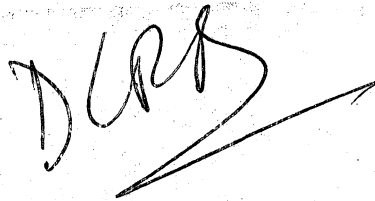
Kindly follow the above instructions received from NCRB and submit your report on the activities done by handholding staffs deployed in your district every month for further action at this end.

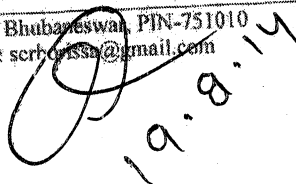

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